

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township Hall
November 16, 2021**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Roll Call: Compton, DeShon, Turner, Manoleas, Voight, Neruda, and Dortman.

Gypsy moth information Supervisor Manoleas and Clerk Turner sat down with a couple of ladies from Michigan State Extension that are doing research on this topic along with counting egg sacs. They are collecting data to give to the Board of Commissioners in order to determine if the County will help out on this issue. Discussion.

Minutes from Monthly Board Meeting of October 19, 2021

- ✓ Motion by Trustee DeShon support from Trustee Dortman to approve minutes of October 19, 2021. Yeas: 7 Nays: 0 Motion carried.

Minutes from Special Meeting of November 1, 2021

- ✓ Motion by Trustee DeShon support from Treasurer Compton to approve minutes of November 1, 2021. Yeas: 7 Nays: 0 Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's reports dated November 9, 2021 Eastern Michigan Bank presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Bills Presented

- ✓ Motion by Trustee Dortman support from Trustee Dortman to approve list of bills-pay in reference to list of bills dated November 16, 2021 General/\$29,504.78 Water Department \$69,352.86 total of \$98,857.64 monthly payroll \$29,069.78. Yeas: 7 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA:

- ✓ Motion by Supervisor Manoleas support from Treasurer Compton to add to the agenda three quotes for tires for the Ford F-350. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Supervisor Manoleas support from Trustee DeShon to add to the agenda the appointment of Jeff Kern to the Planning Commission. Yeas: 7 Nays: 0 Motion carried.

Public Comments: 7:07 p.m. Joyce Dahlberg appreciates what the Township is doing in handling her situation. She had a couple of neighbors with her, as well. Jackie Bligh commented about Trustee DeShone doing the Ordinance Officer position. A couple of blight issues on Abbottsford Road have been

cleaned up. Public Comment Closed at 7:08 p.m.

Reports

Report from Building Department-Rod Cowan/Three storage buildings, one solar panels, one covered porch and re-roof home, one roof re-shingle, one reroof home, and four certificates of occupancies.

Report from the Ordinance Officer-Bonnie DeShon/Report received.

Report from the Fire Department-Submitted by Dave Dortman read by Clerk Turner/Nine medical emergencies, two illegal burns, one PI accident, one Mutual Aid, one good intent call, and one carbon monoxide alarm. Bay floor project has been completed. Kitchen remodel has been started. One firefighter will attend the fire academy beginning in January. Chief Dortman mentioned that the Fire Department will be applying for two grants - FEMA and MIOSHA grants would be used for the Scba and brush unit. The grant would be for around \$175,000 which the Township share would be \$26,000 if the Township is awarded the grant.

Report from the Planning Commission- Mike McGriff/Solar Ordinance is being looked at by the attorney. Some Commission members need a copy of the Master Plan. Once members have the Master Plan and get public input from the survey to ensure they are on the right track. It has been 20 years since the Commission has had public input. Working on C-1 to finalize the changes needed. Looking at website, needs updating.

Report of Parks and Recreation Committee-Sherry Beiser Walter received 2 letters, December 10, 16 and stumps completed at Jakes Park. New poles and chains at the entrance of Bill Bearss Park. The shed at Bill Bearss Park cleaned out. A utility trailer was found in the shed. It was asked if the Committee could sell this trailer. DPW will never use this trailer. Could the Rec sell it? Discussion. The Committee is also working on the 5-year plan. Also discussion on the topic of Disc golf. Committee had quotes for the equipment along with donated labor from Tom Morgan. The quote was around \$3,000.00 with nine baskets. Discussion.

- ✓ Motion by Supervisor Manoleas support from Treasurer Compton to approve the quote from MVP in Marlette for the equipment for the disc golf project in the amount of \$3,703.30. Yeas: 7 Nays: 0 Motion carried.

Report from the Cemetery Advisory Committee-Franz Neruda/Sheriff and DPW talked together, looking into cameras extra cell phone get some cameras to go to that phone keep all pictures there, no more graves in Kinney, working on probing graves to find new ones.

Correspondence

Supervisor Manoleas and Clerk Turner present various correspondence.

OLD UNFINISHED BUSINESS:

KIMBALL TOWNSHIP CONTRACT FOR FIRE PROTECTION (\$18,014.83)

The Board decided to put this topic at the end of the agenda.

211 SYSTEM

- ✓ Motion by Clerk Turner support from Trustee DeShon to approve the donation of \$5,000.00 of the ARPA Funds to the 211 System for the Township’s residents. Yeas: 7 Nays: 0 Motion carried.

FIRE CHIEF

Discussion. Trustee DeShon suggested the amount of pay for the Fire Chief position of \$21,500.00 annually. Discussion about having some kind of contract to let the Fire Chief know what is expected for this pay. It was mentioned to roughly spend 20 hours a week for this position. Question was asked about stipends and the payment of fire run payments with the salary. It was decided this would be on next month’s agenda.

BUILDING, MECHANICAL AND ELECTRICAL PERMIT APPLICATION PROCESS

Supervisor Manoleas would like to see a new process on the applications submitted to the Township. The application fee is \$35.00. The application is submitted to the Building Inspector to determine fee of permit. Discussion about updating the fees and application fees. Supervisor Manoleas would like the mechanical and electrical inspectors to look over the applications. As it stands now it looks like the office staff is issuing the permit. He stated that a process needs to be set up. Supervisor Manoleas will have something on this issue at next month’s meeting.

BUDGET ADJUSTMENTS

Slight discussion and explanation of budget adjustments.

- ✓ Motion by Clerk Turner support from Supervisor Manoleas that the Clerk will provide a list of budget adjustment to the Board for their consideration. Yeas: 7 Nays: 0 Motion carried.

Clerk Turner brought it to the Board’s attention that anyone can suggest a

budget adjustment it is not only the Supervisor's statutory job for the budget and budget adjustments the whole Board is responsible.

- ✓ Motion by Supervisor Manoleas support from Clerk Turner to approve the list of budget adjustments presented to the Board for approval dated November 16, 2021. Yeas: 7 Nays: 0 Motion carried.

PRINCIPLES OF GOVERNANCE

Discussion. It was determined there was no need to sign.

NEW BUSINESS:

DELINQUENT WATER BILLS, ASSESSMENT BILLS, AND CULVERT BILLS

- ❖ Motion by Supervisor Manoleas support from Treasurer Compton to approve the delinquent list to be applied to winter taxes. Yeas: 7 Nays: 0 Motion carried.

ARPA FUNDS

Brief discussion on this topic. The Township has received half of the ARPA Funds of \$284,489.00. The other half will be received next year. The Township has until 2026 to spend these funds.

SHARING NEWS ON TOWNSHIP BILLS

Clerk Turner asked for more info concerning bills. This way she would have a better understanding what the expenditure is for and how and what line item to pay the bill from.

GEAR STORAGE SYSTEM

- Motion by Trustee Dortman support from Trustee DeShon to approve quote from Allied Fire in the amount of \$6,392.00 for gear storage racks. Yeas: 7 Nays: 0 Motion carried.

TIRES F-350 TRUCK

- Motion by Supervisor Manoleas support from Trustee Neruda to approve the quote from Great Lakes Tire & Retreading Service Co. in the amount of \$1,338.00 for tires on the F-350 Ford truck. Yeas: 7 Nays: 0 Motion carried.

APPOINTMENT OF JEFF KERN PC MEMBER

- ✓ Motion by Supervisor Manoleas support from Trustee Voight to appoint Jeff Kern to the Planning Commission to take over Jerry Ticknor's term. Yeas: 7 Nays: 0 Motion carried.

Public Comment at 8:36 p.m. Jackie Bligh, brought up the topic that the Township is double paying someone, the Deputy Clerk. Is that feasible? This person has an 8-4 job along with Office Coordinator job. The Deputy Clerk should do Deputy Clerk things separately. Jackie mentioned that this needs to be addressed. Supervisor Manoleas stated that this is a delicate situation. Stacey is good at what she does.

KIMBALL TOWNSHIP FIRE CONTRACT

- ✓ Motion by Trustee Dortman support from Supervisor Manoleas to go into Closed Session. Yeas: 7 Nays: 0 Motion carried.

Closed Session at 8:53 p.m.

- Motion by Trustee Neruda support from Supervisor Manoleas to go back into Open Meeting. Yeas: 7 Nays: 0 Motion carried.

Open Meeting at 9:23 p.m.

- ❖ Motion by Trustee Dortman support from Trustee Neruda to pay the Kimball Township Fire contract in the amount of \$18,014.83. Yeas: 6 Nays: 1 Motion carried.

TIDBITS

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:31 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor