

**Clyde Township Monthly Board Meeting  
3350 Vincent Road  
Clyde Township  
September 21, 2021**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: Turner, DeShon, Compton, Voight, Dortman, Neruda, and Manoleas

**Minutes from Monthly Board Meeting of August 17, 2021**

- ✓ Motion by Trustee DeShon support from Trustee Neruda to approve minutes of August 17, 2021. Yeas: 7 Nays: 0 Motion carried.

**Treasurer's Report**

- ✓ Motion by Trustee Neruda support from Trustee Voight to approve Treasurer's report dated September 17, 2021 TCF Bank and report 2021 Eastern Michigan Bank presented and subject to audit. Yeas: 6 Nays: 1 Motion carried.

Everything is smoothing out. Outstanding checks, mortgage done.

**Bills Presented**

- ✓ Motion by Trustee Dortman support from Treasurer Compton to approve the list of bills-pay in reference to list of bills dated, September 21, 2021 General/\$30,091.03 Water Department \$1,182.64 total \$31,273.67 monthly payroll \$54,728.98. Yeas: 7 Nays: 0 Motion carried.

**ADDITIONS TO THE AGENDA**

- Motion by Trustee Neruda support from Clerk Turner to add audit report to the agenda. Yeas: 7 Nays: 0 Motion carried.
- ✓ Motion by Trustee DeShon support from Trustee Neruda add the topic of employee sit down to the agenda. Yeas: 7 Nays: 0 Motion carried.

**Public Comment-Open** at 7:06 p.m. Joyce Dahlberg inquired about the letter process for 3443 West Drive. It was determined that this situation is still in the process. It was discussed that if there is no response to the third letter it will go to the Township attorney. Public Comment closed at 7:15 p.m.

**Report from Building Department-Rod Cowan**/One home addition, two storage buildings, one carport (metal), one pergola, one metal roof, and one framing room in barn.

**Report from the Ordinance Officer-Rod Cowan**/7010 Imlay City Road, 7446 Bryce Road, 5521 Wildcat Road, 3071 Garlick Road, 699 Lapeer Road, 3101 Maumee Road, 3591 McLain Road, 3950 Wadhams Road, 3090 Maumee Road,

3090 Garlick Road, 3089 Maumee Road, 5211 Walker Road, 6986 Lapeer Road, 3702 North Road, and 3425 West Drive.

**Report from the Fire Department**-report submitted Clerk Turner read/Seven Medical emergencies, two weather warnings, one PI accident, and two arcing powerline. Fire Department Open House is Sunday, October 3, from 1-5 p.m. Concrete repair in the truck bays has been completed. Four people attended the Fireman's Convention in Roscommon last weekend.

**Report from the Planning Commission**-Mike McGriff/Special Meeting scheduled for September 29, 2021 at 7 p.m. At this meeting the topics will be on solar and the special use permit for Ainsworth. Recommend approval of marijuana home based business to be added to the section 16.29 as part of the home based business ordinance with maximum of 400 watt service. Next month the Commission will look at the adding of the electrical requirement for all home based business. Also going over questions for the survey. Reviewed the Ainsworth application for home occupation but found he should have filled out form for home based business. No action at this time on the moratorium on the insulation of no more the 25Kva service in the township. Did not feel that it was needed at this time. Need more information if so directed by the Board.

**Report of Parks and Recreation Committee**- Sherry Beiser Walter/The Committee is recommending they use Kim Harmer to write the grant for the playground (Clerk Turner has contract). The Committee met with Pam from PM Blough regarding the 5-year plan. Pam and the committee is working together on a survey of all the parks for the 5-year plan. The Park & Rec have purchased a power washer and the DPW is going to power wash the tennis court and they have also replaced the boards at the tennis courts.

**Report of Cemetery Advisory Committee**-Franz Neruda/Cemeteries looking good.

### **Correspondence**

Letters presented.

### **OLD UNFINISHED BUSINESS:**

#### **GYPSY MOTH TOPIC (SUPERVISOR MANOLEAS)**

County has a survey form online to fill out. Special bug that can burrow down into the egg sacs and destroy them. The County is also doing a sac count. If the County does not have anything in place by spring the Township will.

#### **KIMBALL TOWNSHIP CONTRACT FOR FIRE PROTECTION \$18,014.83 (CLERK TURNER)**

Discussion. The Board would like more research done on this topic. Checking

on the numbers. This topic will be on next month's agenda.

**LARGE CULVERT REPLACEMENT PROGRAM (CLERK TURNER)**

Discussion on this topic. Supervisor Manoleas had a list of possibilities.

**NEW BUSINESS:**

**FT. GRATIOT CONTRACT FOR FIRE PROTECTION (\$21,600.00) (CLERK TURNER)**

- Motion by Supervisor Manoleas support from Trustee DeShon to approve payment of the Ft. Gratiot contract for fire protection in the amount of \$21,600.00. Yeas: 7 Nays: 0 Motion carried.

**DRAFT OF MEDICAL MARIJUANA HOME BASED BUSINESS ORDINANCE (PC/SUPERVISOR MANOLEAS)**

Supervisor Manoleas informed the Board the the 320 amps as stated in the draft could be 400 amps, anything over over 400 amps DTE would have to be contacted. Discussion.

- ❖ Motion by Trustee Neruda support from Trustee Voight to approve the draft Ordinance #75 with change in Section 12629 to 400 amps.

Roll Call Vote: Turner/yes, Dortman/yes, Compton/yes, Neruda/yes, Manoleas/yes, DeShon/yes, and Voight/yes. Motion carried.

**RABIDUE ROAD TOPIC/LRFAP 2022 (CLERK TURNER)**

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to approve the LRFAP 2022 for Rabidue Road. Yeas: 7 Nays: 0 Motion carried.

**ORDINANCE OFFICER (SUPERVISOR MANOLEAS)**

Supervisor Manoleas did talk with a person that was interested. Then later he changed his mind. Trustee DeShon was interested in the job. Discussion.

- Motion by Supervisor Manoleas support from Trustee Neruda to appoint Trustee DeShon to the position of Ordinance Officer. Yeas: 7 Nays: 0 Motion carried.

**FIRE DEPARTMENT RADIO PURCHASE (CHIEF DORTMAN)**

- Motion by Supervisor Manoleas support from Trustee DeShon to approve radio purchase in the amount of \$7,751.20 and additional \$1,000.00 for programming. Yeas: 7 Nays: 0 Motion carried.

**HIRING FIREFIGHTERS- RYAN MOSES/CINDY DUNCAN (CHIEF DORTMAN)**

- Motion by Supervisor Manoleas support from Trustee DeShon to approve

the hiring of Ryan Moses as a new firefighter contingent of passing a physical and drug test. Yeas: 7 Nays: 0 Motion carried.

- Motion by Supervisor Manoleas support from Clerk Turner to approve the hiring of Cindy Duncan contingent of passing a physical and drug test. Yeas: 7 nays: 0 Motion carried.

### **SEXTON?**

Discussion. Clerk Turner wanted to make sure everyone knew that Dan Gerstenberger is the Sexton.

### **DECKER AGENCY INSURANCE (CLERK TURNER)**

- Motion by Trustee Dortman support from Trustee Neruda to approve the invoice to Decker Agency in the amount of \$23,225.36. Yeas: 7 Nays: 0 Motion carried.

### **AMWINS INSURANCE (CLERK TURNER)**

Clerk Turner informed the Board that this insurance will be cancelled in November because there is only one person on this insurance for optical. The Township needs to offer the equivalent to this employee. Supervisor Manoleas stated that the Township will work this out.

### **EMPLOYEE INSURANCE (1) (CLERK TURNER)**

Clerk Turner also wanted the Board to know that the medical insurance will be expiring, as well. When the insurance realizes that there is only one person on this policy they will send a letter giving the Township 60 days to find another insurance. The Township right now is researching to see about getting the DPW insurance for this employee.

### **CDARS (9-10-21) (TREASURER)**

Treasurer Compton told the Board of the options and she will have more information for the next meeting.

### **CONTRACT FOR GRANT WRITER (PARKS-N-REC)**

- Motion by Supervisor Manoleas support from Trustee Dortman to approve grant writer Kim Harmer for grant writing starting 9/22/2021 and pay up to \$3,000.00. Yeas: 7 Nays: 0 Motion carried.

### **L-4029 (CLERK TURNER)**

- Motion by Trustee Dortman support from Treasurer Compton to approve the L-4029 as presented. Yeas: 7 Nays: 0 Motion carried.

### **MICHIGAN FIRE APPARATUS INVOICES (\$3,094.00) (CLERK TURNER)**

- ✓ Motion by Trustee Dortman support from Treasurer Compton to approve payment to Michigan Fire Apparatus invoices in the amount of \$3,094.00. Yeas: 7 Nays: 0 Motion carried.

### **ST. CLAIR COUNTY FARMLAND PRESERVATION PROGRAM (SUPERVISOR MANOLEAS)**

Discussion.

- Motion by Clerk Turner support from Treasurer Compton to send this topic to the Township attorney. Yeas: 7 Nays: 0 Motion carried.

### **BUDGET ADJUSTMENTS**

- ❖ Motion by Supervisor Manoleas support from Trustee DeShon to adjust budget 101/253/727.000 supplies to \$1,500.00 take \$535.72 from General Fund. Yeas: 7 Nays: 0 Motion carried.
- ❖ Motion by Supervisor Manoleas support from Trustee DeShon to adjust budget 101/691/800.000 other services and charges to \$2,000.00 to take \$726.01 from 101/691/800.008. Yeas: 7 Nays: 0 Motion carried.

### **KINNEY CEMETERY (TRUSTEE NERUDA)**

Discussion about the lawn mower hitting a foundation and headstone was moved. It was mentioned that this particular foundation could and should be replaced at the cost of the cemetery budget. Board agreed.

### **CASH DRAWERS (TRUSTEE DESHON)**

Trustee DeShon mentioned that this issue was talked about during the employee sit down. She stated that they talked about, and asked who will implement this?

### **PARK AND REC 2021 MILLAGE DISTRIBUTION FORM (CLERK TURNER)**

- ❖ Motion by Trustee Dortman support from Supervisor Manoleas to approve the Park & Rec Distribution form of 2021. Yeas: 7 Nays: 0 Motion carried.

### **OPERATOR IN CHARGE (SUPERVISOR MANOLEAS)**

Supervisor Manoleas announced that the DPW person did not pass the test. So Kevin Harrison would like to continue with the Township until the first of the year.

- Motion by Supervisor Manoleas support from Trustee Neruda to employee Kevin Harrison until the first of the year 2022. Yeas: 7 Nays: 0 Motion carried.

## **AUDITOR**

Trustee Neruda made comments that the last page of the audit, he does not want to see again.

## **SIT DOWN TALK**

It was reported to the Board that Trustee DeShon, Treasurer Compton, Supervisor Manoleas and Office Coordinator Stacey Smith sat down for a talk. It was a long meeting of 3 hours. Got a lot of ideas on the table. Trustee DeShon stated that Treasurer Compton and Coordinator Stacey are on the same page and neither are never wrong. Stacey also got some clarification on the coordination job. Discussion on the cash drawer topic. Who is going to handle this and everyone needs a log in number. It was mentioned that BS & A has a cash receipting lock drawer system. The codes will tell the tale and the tray will be locked in the vault.

## **TIDBITS**

### **SECOND PUBLIC COMMENT**

- Motion by Supervisor Manoleas support from Trustee Dortnman to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:18 p.m.

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Respectfully submitted  
by Kathleen Turner, Clerk

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Approved by Ernie Manoleas  
Supervisor