

**Clyde Township Monthly Board Meeting
3350 Vincent Road
Clyde Township
April 20, 2021**

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge of Allegiance to the Flag

Roll Call: DeShon, Manoleas, Compton, Neruda, Turner, Voight and Dortman.

Minutes from Monthly Board Meeting of March 16, 2021

- Motion by Trustee DeShon with corrections Trustee Neruda support from to approve minutes of March 16, 2021. Yeas: 7 Nays: 0 Motion carried.

Minutes from Special Meeting of March 24, 2021

- ✓ Motion by Trustee Neruda support from Trustee Voight to approve minutes of March 24, 2021. Yeas: 7 Nays: Motion carried.

Treasurer's Report

- ✓ Motion by Trustee Dortman support from Trustee Neruda to approve Treasurer's report dated April 14, 2021 presented and subject to audit. Yeas: 7 Nays: 0 Motion carried.

Bills Presented

- ✓ Motion by support from to approve the list of bills-pay in reference to list of bills dated General/\$ Water Department \$ total of \$ monthly payroll & quarterly \$ Yeas: Nays: 0 Motion carried.

No lists of bills for this month due to the COIVD 19 virus.

- ✓ Motion by Clerk Turner support from Trustee Dortman to approve the payroll, for the employees and the Board members. Yeas: 7 Nays: 0 Motion carried.

ADDITIONS TO THE AGENDA:

- ✓ Motion by Trustee Neruda support from Trustee DeShon to add the topic of Office Procedures to the agenda. Yeas: 7 Nays: 0 Motion carried.

Public Comment: Opened at 7:10 p.m. Michele Dedoe had concerns about the COVID – 19 virus and the Township having a Policy. Discussion. Clerk Turner stated that the Township does have a COVID Policy in place. Supervisor Manoleas will look into her concerns.

Connie Bates wanted an update on the banner project. Trustee Neruda stated

that he will look into this and get the information to the guy that was working on this project. Closed Public Comments at 7: 15 p.m.

Reports

Report from Building Department-Rod Cowan/Two re-roof, one deck, one solar panel, three storage buildings, and three certificate of occupancies.

Report from the Ordinance Officer-Rod Cowan/Sent notices for the Wildcat complaints. Rod mentioned that a 1st notice has been sent, on these complaints. Waiting for a response.

Report from the Fire Department-Gary May/Ten medical emergencies, eight grass fires, mutual aid to Kenockee, Burtchville, and Grant, two Mutual aid to Kimball to Kimball structure fire, one unauthorized burn, State game area, and one Mutual Aid Ft. Gratiot, brush fire- M136. The Department is continuing zoom business meeting. A clean copy of bylaws was submitted to the Township Board for approval.

Report from the Planning Commission-Mike McGriff/The Commission will be setting up a Public Hearing for the Weaver's barn. The water issue was talked about this will continue for the next meeting. The budget will be finalized to submit next month. Discussion about the By-Laws for the Planning Commission concerning education. The Commission also stated that the alternate for the Commission needs to be included in the education process.

Report of Parks and Recreation Committee- Sherry Beiser Walter/The budget was submitted to the Supervisor. Committee started their maintenance list. Got the sign hung up for the Firefighters Park along with basketball nets. The ball diamonds look good at Bill Bearss Park. The Township is working with the baseball people. The Township will buy supplies for the dugouts and diamond dust for the fields and they have lots of parents to do the work. Committee also working on getting some adult exercise equipment. In the process of getting three buds. Sherry will be meeting with Tim of Penchura to get another structure to replace the dome that was taken out from the Township Park. Also the Township needs an Engineering Firm to work on the Parks and Rec 5 year plan. It has expired.

Report from the Cemetery Advisory Committee-Franz Neruda/Cemeteries looking good. The Committee will be asking for an additional \$4,000.00 for gravel and work to be done on the driveways.

Correspondence

Supervisor Manoleas and Clerk Turner presented correspondence.

Supervisor Manoleas had a notification from Hi Tech. They did their testing and things came out okay.

Letter from EDA was asking elected officials to rally together to get more doses of the COVID shots to the County.

OLD UNFINISHED BUSINESS:

FIRE DEPARTMENT BY-LAWS (CLEAN COPY)

- ✓ Motion by Supervisor Manoleas support from Trustee DeShon to approve the Fire Department By-Laws revised on February 1, 2021. Yeas: 7 Nays: 0 Motion carried.

NEW BUSINESS:

FIRE DEPARTMENT HELMETS PURCHASE

- ✓ Motion by Trustee Dortman support from Clerk Turner to approve the fire helmet purchase with grant money in the amount of \$5,525.00. Yeas: 7 Nays: 0 Motion carried.

DEPENDABLE DISINFECT INVOICE (\$2,622.40)

- ✓ Motion by Clerk Turner support from Trustee DeShon to approve payment to Dependable in the amount of \$4,622.40 for disinfecting the Township Hall and the DPW garage. Yeas: 7 Nays: 0 Motion carried.

DEPENDABLE DISINFECT INVOICE F.D. (1,725.35)

- ✓ Motion by Supervisor Manoleas support from Treasurer Compton to approve payment to Dependable in the amount of \$1,725.35 for disinfecting the Fire Hall. Yeas: 7 Nays: 0 Motion carried.

COVID PAY (SEE PAPERWORK)

Information on sick and Family Leave Act during the pandemic. Slight discussion put in FYI folder.

DPW WAGE?

- ✓ Motion by Supervisor Manoleas support from Trustee Neruda to pay the new employee of DPW Class II wage of \$18.78 after the date of June 4th additional duties of Sexton will be added. Yeas: 7 Nays: 0 Motion carried.

OFFICE PROCEDURES (TRUSTEE NERUDA) ADDED TO THE AGENDA

Discussion about how last week was very overwhelming in the office. Office was closed due to quarantining, then office closed again to catch up with a week's worth of phone calls and paperwork. Discussion about cross-training the office staff to better manage if someone was off. It was suggested to sit down with the office staff and talk. The Township cannot go thru this again. Be proactive. Cross training in order to do Stacey's job. Another suggestion was to have a booklet for all departments with what to do.

- ✓ Motion by Trustee Neruda support from Trustee DeShon to go into Closed Session. Yeas: 7 Nays: 0 Motion carried.

Second Public Comment

Michele Dedoe mentioned that the Township should increase Stacey's wage being that she does everything.

Closed Session at 8:25 p.m.

- ✓ Motion by Trustee Neruda support from Trustee DeShon to go back into Open Session. Yeas: 7 Nays: 0 Motion carried.

Open Meeting at 9:03 p.m.

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: 7 Nays: 0 Motion carried

Meeting adjourned at 9:03 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor