

Draft

**Clyde Township Special Board Meeting
3350 Vincent Road
Clyde Township Hall
January 29, 2021**

Meeting called to order by Supervisor Manoleas at 10:00 a.m.

ROLL CALL: Compton, Neruda, Manoleas, Turner, DeShon and Dortman.
Voight absent.

ADVIA CREDIT UNION

Discussion on this topic and the need to send over the meeting minutes to remove and add different people to the Advia Credit Union account that Clyde Township has with this establishment.

- ❖ Motion Trustee Neruda support from Clerk Turner to remove Mike McGriff and Susan Phillips from the account at the Advia Credit Union. Yeas: 6 Nays: 0 Motion carried.
- ❖ Motion by Clerk Turner support from Trustee DeShon to add Jessica Compton and Marian Pike to the account at Advia Credit Union. Yeas: 6 Nays: 0 Motion carried.

OFFICE WORKER

Clerk Turner reported to the Board that one of the office workers got married and will be leaving in March. Clerk Turner wanted to inform the Board that she needs to get an ad together in order to fill this position. Discussion about the options of where to put this ad and brain stormed a little over part time vs. full time. Clerk Turner will get this started.

- ❖ Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting.

Yeas: 6 Nays: 0 Motion carried.

Meeting adjourned at 10:11 a.m.



Respectfully submitted
by Kathleen Turner, Clerk



Approved by Ernie Manoleas
Supervisor

It was reported to the Board that someone has already applied. Supervisor Manoleas commented about putting the ad in the NTA magazine for \$150.00 plus with an extra \$10.00 it will be posted on their website. Discussion. It was decided that the Interviewing Committee will be Trustee Neruda, Trustee Dortman, and Supervisor Manoleas.

ADDITIONS TO THE AGENDA

B S & A INVOICE

Discussion on this topic. This invoice is for payment of classes so the Treasurer Compton and her Deputy can get acclimated to their jobs and to understand these programs. It was discussed to have other members of the office staff attend these classes, as well.

- ✓ Motion by Supervisor Manoles support from Trustee Voight to approve the invoice from B S & A in the amount of \$1,700.00. Yeas: 6 Nays: 0 Motion carried.

KCI OVERAGE TO SEND OUT TAXES

- Motion by Supervisor Manoles support from Trustee Voight to approve the over from KCI to send out taxes in the amount of \$108.17 which makes the total \$1,608.17 Yeas : 6 Nays: 0 Motion carried.

Clerk Turner stated that the Trustees can answer the phone if the whole office staff is going to attend the BS & A classes. Trustee DeShon can do February 11, in the p.m. and all day on February 12th. Trustee Neruda will do February 11 in the a.m. Supervisor Manoleas will help too.

TIDBITS

SECOND PUBLIC COMMENT

- Motion by Supervisor Manoleas support from Trustee Neruda to adjourn meeting. Yeas: Nays: 0 Motion carried

Meeting adjourned at 8:43 p.m.

Respectfully submitted
by Kathleen Turner, Clerk

Approved by Ernie Manoleas
Supervisor