

CLYDE TOWNSHIP MONTHLY BOARD MEETING

CLYDE TOWNSHIP HALL

3350 VINCENT ROAD

JANUARY 17, 2023

Meeting called to order by Supervisor Manoleas at 7:00 p.m.

Pledge

Roll Call: Voight, Neruda, DeShon, Turner, and Manoleas. Dortman and Compton absent.

CORRESPONDENCE: Clerk Turner announced time and date of the Annual Meeting with the County Road Commission. February 20, 2023 at 2:00 p.m. to 3:30 p.m.

1st PUBLIC COMMENT:

Debbie Manoleas would like to request from the Board that when the items on the agenda concerning the Policy Book, she would have the ability for her input.

ADDITIONS TO THE AGENDA:

- Motion by Supervisor Manoleas support from Trustee DeShon to add the renewal of motion concerning Fire Department stipends (from meeting of January 3, 2023) to the agenda. Yeas: 4 Nays: 1 Motion failed.

This topic will be on the next Board meeting of February 7, 2023.

MINUTES FROM 1ST MONTHLY MEETING OF JANUARY 3, 2023

- Motion by Trustee Neruda support from Trustee DeShon to approve minutes of January 3, 2023 with corrections. Yeas: 5 Nays: 0 Motion carried.

TREASURER'S REPORT

- Motion by Trustee Neruda support from Trustee DeShon to approve Treasurer's report dated January 3, 2023 presented and subject to audit. Yeas: 5 Nays: 0 Motion carried.

BILLS

- Motion by Trustee DeShon support from Trustee Neruda to approve list of bills-pay in reference to list of bills dated January 17, 2023. General/\$28,449.10 Water Department/\$6,765.19 total of \$35,214.29 monthly payroll \$37,497.78. Yeas: 5 Nays: 0 Motion carried.

REPORTS:

Reports received from the Building Department, Ordinance Officer, Fire Department, Planning Department, Parks and Recreation Committee, and Cemetery Advisory Committee. On file with the Clerk.

OLD BUSINESS:

DPW TRUCK (TRUSTEE NERUDA)

Discussion held. Trustee Neruda reported to the Board that the Township lost out on another good deal for a truck. He stated that he knows about the policies and procedures but things have changed since these have been developed. These policies and procedures need to be updated. Supervisor Manoleas mentioned about creating a preliminary RFP to give to dealerships. Work trucks are hard to find right now.

TIMBERLINE PROJECT

Supervisor Manoleas reported to the Board about how a Special Assessment is set up for this project and what and how many meetings should transpire to get input from the property owners on Timberline. The Board will confirm the roll and notice posted ten days before the meeting to hear from the residents. Discussion on how the Board would like to proceed on this issue. Half of the \$200,369.00 was paid with Local Funds from the Road Commission. The Township paid \$100,000.00 for this project.

It has been figured out roughly to be \$1,200.00 per parcel owner. Supervisor Manoleas mentioned that the attorney should be involved. Put this topic on agenda for February 7, 2023 meeting so everyone can be present.

UPDATE FROM THE ARPA COMMITTEE

The ARPA Committee had a meeting and a list has been presented to the Board. Discussion was held. The Committee had a list suggesting splitting up the \$50,000 County ARPA Funds between various departments of the Township.

\$10,000 Recreation Department

\$10,000 Cemetery Advisory Committee

\$10,000 digitized records

\$5,000 hardwire front door

\$15,000 DPW building

Clerk Turner mentioned about reading an article in the Township Focus magazine from MTA. It addressed different ways to spend the federal ARPA Funds. Very helpful, and it gave her some other ideas, like another pickle ball court, walking path, pavilion improvements, and security cameras outside of Township building.

It was discussed to have a kick off meeting to get things started. Have the ARPA Committee and recruit two Township residents to join in to give their input on how and what to spend these Funds. A notice will be put on the website.

ELITE TREE SERVICE QUOTE (TRUSTEE NERUDA)

Trustee Neruda reported to the Board that he called Cutting Edge on 1/9/23 they never returned call. Alex & Sons are out of town. Elite Tree Service is the only company that responded.

- Motion by Supervisor Manoleas support from Trustee DeShon to approve quote from Elite Tree Service for the work to be done in Ruby Cemetery not to exceed \$2,500.00. Yeas: 5 Nays: 0 Motion carried.

NEW BUSINESS:

REVENUE SHARING UPDATE (TRUSTEE VOIGHT)

Trustee Voight would like to postpone this topic till there is a full Board present.

PUBLIC NOTICE DRINKING WATER (SUPERVISOR MANOLEAS)

- Motion by Supervisor Manoleas support from Trustee DeShon to acknowledge the notice about the elevated levels of fluoride in the Township's drinking water, proper notification will be sent out along with posting it on the website. Yeas: 5 Nays: 0 Motion carried.

LETTER OF INTEREST CEMETERY ADVISORY COMMITTEE (SUPERVISOR MANOLEAS)

- Motion by Supervisor Manoleas support from Trustee Neruda to nominate Bill Dedoe to be a member on the Cemetery Advisory Committee. Yeas: 5 Nays: 0 Motion carried.

POLICY BOOK IN NEED OF CHAPTER FOUR (4) (CLERK TURNER)

Debbie Manoleas has worked with the Treasurer on this topic. Worked on a volunteer committee. There are 97 articles in chapter 4 and there are 4 drafts prepared. Clerk Turner suggested getting a report on updates so the Board knows what is going on.

Debbie stated that she is typing up the whole policy book and will give the Clerk another thumb drive, The Policy Book should be reviewed and updated annually.

Supervisor Manoleas asked her if she needs help, no she will continue on working with the Treasurer on this topic.

POLICY BOOK 2.07 (CLERK TURNER)

Clerk Turner submitted to the Board 2.07 Clyde Township Board Members Responsibilities. She read as follows: Encourage the free expression of opinion by all board members. She felt this was necessary because of an episode at one of the meetings.

APPROVAL OF BUDGET POLICY (CLERK TURNER)

Discussion held. Supervisor Manoleas read off the timeline on this Policy.

- Motion by Supervisor Manoleas support from Clerk Turner to approve the Budget Policy Timeline for the Supervisor, as presented. Yeas: 5 Nays: 0 Motion carried.

Supervisor Manoleas announced that February 15, 2023 will be the deadline for budgets from various department heads.

Order 6 copies from MTA Policy Matters book.

FRONT DOOR QUOTE (TRUSTEE NERUDA)

Discussion held on the problems the front door has been causing. Trustee Neruda will be tackling this problem. Topic will be on next meeting agenda.

TIDBITS

Clerk Turner informed the Board that she received a tax bill from the Treasurer. It was for the Fire Hall and the lighting district matter. The Clerk checked with MTA and was told that there are no special assessments to municipal property. It was agreed to give the tax bill back to the Treasurer.

2ND PUBLIC COMMENT:

Mike McGriff/ARPA Funds/roundabout discussion

Chuck Raski/add to the agenda the 1st meeting of the month at 2 p.m.

Michele Dedoe/Policy Book for the employees

Pam Rivard/ARPA Funds – generator topic

Discussion about using the Fire Hall for warming center

Debbie Manoleas/Whom would man the warming center?

Cindy Duncan/Fire Hall and residents

- Motion by Supervisor Manoleas support from Trustee Voight to adjourn meeting. Yeas: 5 Nays: 0 Motion carried.

Meeting adjourned at 8:49 p.m.

Submitted by Kathleen Turner
Clerk of Clyde Township

Ernie Manoleas, Supervisor
Clyde Township